

Standing Rules (Updated through May 2024)

Accounting Review:

- The Board shall arrange for a quarterly finance review.

Annual Awards Dinner-Meeting:

- The Club shall conduct a minimum of business at this function. Annual committee reports shall be given plus the Treasurer's yearly report. (01/09) No voting on new members. (2/2024)

Award Plaques:

- The YVKC will give plaques and/or plates every year to those YVKC members whose dogs earn AKC titles for the current year. A plaque and or plate may be awarded for a title earned in a prior year where the failure to award was due to Club error. These awards will be given at the annual banquet only to members in good standing. (2/2024)
- To be eligible, the title must have been earned in the time period from the day after the YVKC show of the preceding year up to and including the last day of the YVKC show of the current year. Those titles eligible include all titles recognized by the AKC. (5/2024)
- Plaques can come in two forms, multi-dog or individual dog. Member must choose which they prefer. (8/04) The Club will pay for 1st plaque of either size. Member pays for any additional plaque. Club will pay for all engraved plates. (2/2024)

Bills:

- All bills must be itemized. Requests for reimbursement must be submitted with receipts. All expenses over \$200.00 must be approved by the Board, except where committees are allowed additional funds.
- Any committee personnel who expend or receive funds on the Club's behalf shall maintain accurate records of those transactions and turn all such records over to the Treasurer. (2/2024)
- Notwithstanding the statement in the Club Bylaws that no member of YVKC shall profit from membership in the Club, a Club Member can be reimbursed for services they provide to the Club, provided they charge no more than what they would normally charge to non-Club Members. (2/2/10)
- The Club will pay \$250 each December to the Selah Civic Center for use of the Senior Room for the following year. (8/23/11)

Christmas Party:

- Club shall conduct a minimum of business at this party and there is to be no voting on new members at this event.

Classes and clinics:

- No child under the age of 18 will be admitted to classes unless they are in an organized youth group, the child of a YVKC Member, or approved by class instructor. Said children must have an adult present during class. (2/2024)
- Dogs must be at least 6 months old to participate in obedience classes, unless approved by class instructor.

- Persons paying for Club services or goods in classes and clinics will be issued a receipt and a copy of that receipt will be retained by the Treasurer. An alternative form of record keeping such as a spread sheet or an email is acceptable. (2/2024)
- For the purposes of paying fees, "Club Member" means those people who have been voted into membership. Club prices are for Members in good standing (as defined in the Constitution and By-Laws), their dependents and all youth ages 17 and under. (2/2024)
- In case of any questions, the owner must have proof of vaccinations, titers or copy of vaccine labels and proof of purchase available for verification. Any dog in questionable health must be removed from the premises. (2/2024)
- All class participants, including the demo dog handler must sign a liability waiver and may be charged a fee. (2/2024)
- If a dog is determined to be unsafe to people and/or dogs by an instructor, the owner of the dog may be asked to remove said dog for the remainder of the class(es). Instructor will decide if there will be any prorated reimbursement. (2/2024)
- Flexileads are not allowed at any Club Event or on the grounds rented by YVKC during said Event. (2/2024)
- Classes must be paid in advance. (2/2024)

Donations:

- Donations to a worthy cause may be requested by any Member and shall be submitted to the Board of Directors for approval and recommendation.

Equipment:

- Any person or Entity requesting to use YVKC Club owned property, must submit the request for use of the property in writing to the Board for approval. Any person who is granted permission to borrow equipment from the Club must sign a liability form agreeing to replace or repair any damages to the satisfaction of the Board.
- The Show Chair and Treasurer will work with the Insurance Companies and the driver/s pulling the trailers to make sure all insurance needs are met. (4/2024)
- All club property for sale or disposal shall be offered to the club members first. If for sale, it shall be for fair market value or a value approved by the board. (4/2024)

Youth Groups:

- YVKC will give membership prices for all club activities to all youth ages 17 and under. (3/24/15)

Judges Committee:

- Members of the Judges Committee cannot enter and/or compete, nor a dog owned wholly by a Judges Committee member, with a dog under a judge hired during which time the person was sitting on the Judges Committee for any show and/or event affiliated with the specific judging assignment. (4/2024)

Membership:

- All dues must be paid directly to the Treasurer, or in the case of the Treasurer's absence, to the appointed acting Treasurer. (11/18/84)
- Dues will be \$15.00 per person or \$25.00 per family and \$10.00 for Junior Members. A family consists of 2 adults and dependents from the same household. Dues of new Members admitted on or after June 1st will be considered paid for the following fiscal year. 5/2024

- New Members' checks will be deposited in the Club account when first received with their application. If the applicant does not become a member, a refund check will be issued. (1/24/12)

Newsletter:

- Any newsletter published by YVKC will be emailed and/or mailed to Members. A copy may be sent on request to prospective members. (5/2024)
- The Newsletter will serve as meeting notice.
- Financial information other than fees and cost of events shall not be published in the Newsletter. (3/03)
- The Board of Directors of the Yakima Valley Kennel Club reserves the right to proofread, edit and/or approve the Newsletter and any attachments prior to distribution. (5/2024)
- Unapproved General Meeting Minutes may be published in the Newsletter if they have been reviewed by the person who chaired the meeting where the minutes were taken, such as the President or Vice-President. (5/2024)
- With Board approval, YVKC will print a brief announcement in the Newsletter of other non-profit dog clubs' events upon their request. (3/27/12)

NSF Check Policy:

- Any person paying the Club for amounts owed by a check and the check is returned to the Club for non-sufficient funds (NSF) shall be billed for outstanding monies and any fees charged by the bank for the NSF check(s). Such monies and fees are to be paid in cash, money order or cashier's check. Said person will, from then on, be on a cash basis for the remainder of the Club year or 6 months whichever is longer. If said person is a Member, he/she cannot vote or participate in classes until all such fees are paid. See Membership, "Member in good standing". (5/2024)

AB/OB/R Show:

- The Show shall be held the 17th weekend of the year (per the AKC Corresponding Date Table). (5/2024)
- The Show Chair, and the Chief Ring Steward, or any member of their household cannot enter their dogs at our Spring Show. (5/2024)
- Entry refunds (less fees, postage, handling, etc.) will be allowed for bitches in season for obedience/rally (10/26/10). Proof that the bitch is in season is either a letter from a vet or the owner/handler can bring the bitch to be inspected by the show vet. (8/23/11).

Special Awards:

- **(a)The Paul Lancaster Award**
This award may be given to a Member at the Annual Dinner for outstanding service to the Club. The criteria may include: volunteer time, actions that help the Club solve a problem, or providing a service that the Club would otherwise have to pay for. (5/2024)
- **(b)Dog of the Year and/or Humanitarian of the Year.** This award(s) may be given at the Annual Dinner but nominations may be submitted at any time of the year. Criteria for this award would be any extraordinary act that that makes a difference for the community or an individual that is life changing. (5/2024)
- Nominations for above awards shall be presented to the board in writing. The application must state reasons this award should be presented. The board will then vote to accept or reject. (5/2024)

- When a Club Member dies, the Club will sponsor a Best of Breed Trophy for their breed in their name for the next show. The trophy is to be what the Club is currently using for Best of Breed sponsorship. (5/2024)

Website:

- The Club may employ a third party to develop, maintain, and update the YVKC website. (5/2024)

Standing Committees:

The following list of standing committees will be voted on by the Board following the election of officers. Committees must be filled by the September Annual Meeting. Committee Chairperson/s shall have final say on decisions. The Board has final authority over any committee decision if a dispute arises.

The Committees:

- Annual Dinner
- Awards
- Board Appointed Special
- Calling
- Christmas Party
- Conformation (not the Annual Show)
- Constitution, By-laws and Standing Rules
- Education/Programs
- Social Media
- Finance
- Grounds/ Equipment (includes all club events)
- Health Clinics
- Hospitality (for club meetings and events, not the Annual Show or Christmas party)
- Newsletter
- Obedience/Rally (not the Annual Show)
- Publicity (not than the Annual Show)
- Scholarship
- Show
- Sunshine
- Website
(5/2024)

Standing Rules:

- Standing rules shall be reviewed annually. (5/2024)

Voting:

- There must be a hand vote on all issues except those involving individuals. Individuals will be voted by written ballot. (5/2024)
- The number of votes needed to validate a motion must be established at the beginning of each meeting. (1/14/85)

